

A summary of the October 2014 Edit Specifications updates (Change 15.1) is as follows:

Cover Sheet	<p>Added 'Change 15.1' for October 1, 2014</p> <p>Added 'Change 16' for January 1, 2015</p>
Part 1 (1.2) - Instructions	<p>New and Revised Edits effective October 1, 2014</p> <p>New and Revised Edits effective January 1, 2015</p>
Part 2 - Edits Dictionary	<p>PI060020: Cancellation/Voidance Reason <b>(revised)</b></p> <p>PL060080: Cancellation/Voidance Reason <b>(new)</b></p> <p>PI321010: HFIAA Indicator <b>(new)</b></p> <p>PL321020: HFIAA Indicator <b>(new)</b></p> <p>PL321030: HFIAA Indicator <b>(new)</b></p> <p>PI322010: HFIAA Loss Indicator <b>(new)</b></p> <p>PL004200: Policy Number <b>(revised )</b></p> <p>PL320010: Valid Policy Number <b>(revised )</b></p>

INSTRUCTIONS

NATIONAL FLOOD INSURANCE PROGRAM  
EDIT SPECIFICATIONS  
FOR THE WRITE-YOUR-OWN PROGRAM  
MAY 1, 2004

REVISION 8 .....	MAY 1, 2004
CHANGE 1 .....	MAY 1, 2005
CHANGE 2 .....	OCTOBER 1, 2005
CHANGE 3 .....	MAY 1, 2006
CHANGE 4 .....	MAY 1, 2008
CHANGE 5 (REVISED) .....	MAY 1, 2008
CHANGE 6 .....	OCTOBER 1, 2009
CHANGE 6.1 .....	OCTOBER 1, 2009
CHANGE 7 .....	MAY 1, 2010
CHANGE 8 .....	JANUARY 1, 2011
CHANGE 9 .....	OCTOBER 1, 2011
CHANGE 10 .....	MAY 1, 2012
CHANGE 11 .....	OCTOBER 1, 2012
CHANGE 12 .....	JANUARY 1, 2013
CHANGE 13 .....	OCTOBER 1, 2013
CHANGE 13.1 .....	OCTOBER 1, 2013
CHANGE 13.2 .....	OCTOBER 1, 2013
CHANGE 13.3 .....	OCTOBER 1, 2013
CHANGE 14 .....	JUNE 1, 2014
CHANGE 14.1 .....	JUNE 1, 2014
CHANGE 15, 15.1 .....	OCTOBER 1, 2014
CHANGE 16 .....	JANUARY 1, 2015

## INSTRUCTIONS

### 1. PURPOSE

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THIS DOCUMENT IS A DETAILED DESCRIPTION OF THE EDITS PERFORMED BY THE NFIP WRITE-YOUR-OWN SYSTEM.

THIS DOCUMENT IS DIVIDED INTO THE FOLLOWING CATEGORIES:

#### PART 1 - INSTRUCTIONS

- 1.1 - INSTRUCTIONS
- 1.2 - NEW/REVISED EDITS
- 1.3 - DELETED EDITS

#### PART 2 - DATA EDIT DICTIONARY

#### PART 3 - LEVELS

- 3.1 - POLICY
- 3.2 - CLAIMS

#### PART 4 - ERROR CODES/MESSAGES

#### PART 5 - FIELD NAMES

### 2. DEFINITIONS

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DATA ELEMENT: THE TRANSACTION DATA ELEMENT AS NAMED IN THE WYO STATISTICAL PLAN.

FILE NAME: THE DATA ELEMENTS IN THIS DOCUMENT FALL INTO TWO CATEGORIES - POLICY OR CLAIMS.

STATUS: INDICATES WHETHER THIS DATA ELEMENT IS REQUIRED OR OPTIONALLY DESIGNATED TO BE REPORTED TO NFIP.

FIELD NAME: THE NAME OF THE DATA ELEMENT AS FOUND IN THE DATABASE.

UPDATE: THE UPDATE ACTION UPON SUCCESSFULLY PASSING THE EDITS FOR THE DATA ELEMENT. WITH DATA ELEMENTS THAT UPDATE AS INCREMENTALS, THE EDITS FOR THESE DATA ELEMENTS, EXCLUDING ORDER 10 AND 20, APPLY TO THE SUM OF THE AMOUNT ON FILE AND THE TRANSACTION AMOUNT.

FORMAT: THE SYSTEM DESCRIPTION OF THE DATA ELEMENT

ORDER: THIS NUMBER DESIGNATES THE ORDER IN WHICH THE EDITS FOR A DATA ELEMENT ARE TO BE PERFORMED. IF A DATA ELEMENT FAILS AN EDIT, SUBSEQUENT EDITS ARE NOT DONE FOR THE CORRESPONDING DATA ELEMENT.

EFFECTIVE: THE DATE ON WHICH THE EDIT BECAME EFFECTIVE.

CANCELLED: THE DATE ON WHICH THE EDIT IS NO LONGER APPLIED.

EDIT LEVEL: THE POINT IN THE WYO SYSTEM WHERE THE EDITS ARE PERFORMED.

(0) SPECIAL PROCESS -

POLICY - THESE EDITS ARE DONE FOR THE TRANSACTION 81 - CHANGE POLICY

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NUMBER KEY AT THE TIME OF  
PROCESSING THE TRANSACTIONS.

CLAIMS - THESE EDITS ARE DONE FOR THE  
TRANSACTION 84 - CHANGE DATE  
OF LOSS KEY AND 87 - CHANGE  
PAYMENT DATE KEY AT THE TIME OF  
PROCESSING THE TRANSACTIONS.

- (1) REFORMAT/PRE-PROCESSOR PROGRAM -  

POLICY - THESE EDITS ARE DONE BEFORE  
LOADING THE INFORMATION ONTO  
THE POLICY MASTER FILE.

CLAIMS - THESE EDITS ARE DONE BEFORE  
LOADING THE INFORMATION ONTO  
THE CLAIMS MASTER FILE.
- (2) NEW BUSINESS (11) LOAD PROGRAM -  

THESE EDITS ARE DONE AT THE TIME OF  
LOADING THE POLICY MASTER FILE WITH  
THE NEW POLICY RECORDS.
- (3) OTHER POLICY TXN LOAD PROGRAM -  

THESE EDITS ARE DONE AT THE TIME OF  
UPDATING THE POLICY MASTER FILE WITH  
THE "OTHER THAN 11" TRANSACTIONS.
- (9) POLICY LOAD PROGRAMS -  

THESE EDITS ARE DONE AT THE TIME OF  
UPDATING THE POLICY MASTER FILE (ALL  
TRANSACTIONS).
- (4) EDIT PROCESSOR PROGRAM -  

THESE EDITS ARE DONE AFTER ALL TRANS-  
ACTIONS HAVE BEEN PROCESSED AGAINST  
THE POLICY MASTER FILE.
- (5) POST RATING PROGRAM -  

THESE EDITS ARE DONE AFTER ALL TRANS-  
ACTIONS HAVE BEEN PROCESSED AGAINST  
THE POLICY MASTER FILE AND THE POLICIES  
RATED.
- (6) LENDER PROCESSING PROGRAM -  

THESE EDITS ARE DONE AT THE TIME OF  
PROCESSING THE LENDER TRANSACTIONS (99A)  
AGAINST THE LENDER FILE.
- (7) PREFERRED RISK EDIT PROGRAM -  

THESE EDITS ARE DONE AFTER ALL TRANS-  
ACTIONS HAVE BEEN PROCESSED AGAINST  
THE POLICY MASTER FILE.
- (8) CONDO INSPECTION / GIS SYSTEMS -  

THESE EDITS ARE DONE AFTER ALL TRANS-  
ACTIONS HAVE BEEN PROCESSED AGAINST  
THE POLICY MASTER FILE.
- (2) OPEN CLAIMS/LOSS LOAD PROGRAM -

INSTRUCTIONS

THESE EDITS ARE DONE AT THE TIME OF  
LOADING THE NEW LOSS RECORDS.

- (3) OTHER CLAIMS TXN LOAD PROGRAM -  
THESE EDITS ARE DONE AT THE TIME OF  
UPDATING THE CLAIMS MASTER FILE WITH  
THE "OTHER THAN 31" TRANSACTIONS.
- (9) CLAIMS LOAD PROGRAM -  
THESE EDITS ARE DONE AT THE TIME OF  
UPDATING THE CLAIMS MASTER FILE WITH  
ALL TRANSACTIONS.
- (4) EDIT PART I PROGRAM -  
THESE EDITS ARE DONE AFTER ALL  
TRANSACTIONS HAVE UPDATED THE CLAIMS  
MASTER FILE.
- (5) EDIT PART II PROGRAM -  
THESE EDITS ARE DONE AFTER ALL  
TRANSACTIONS HAVE UPDATED THE CLAIMS  
MASTER FILE.

EDIT TYPE: THE EDIT TYPE FALLS INTO TWO CATEGORIES:

- (I) INFORMATIONAL - THOSE EDITS THAT DO NOT  
DEPEND ON THE VALUES OF  
OTHER DATA ELEMENTS.
- (R) RELATIONAL - THOSE EDITS THAT DO DEPEND  
ON THE VALUES OF OTHER  
DATA ELEMENTS.

ERROR TYPE: THE ERROR TYPE FALLS INTO TWO CATEGORIES:

- (C) CRITICAL - THE DATA ELEMENT IN ERROR  
IS REQUIRED.
- (N) NON-CRITICAL - THE DATA ELEMENT IN ERROR  
IS OPTIONAL.

ERROR CODE: THE FOLLOWING METHOD WAS USED FOR  
ASSIGNING THE ERROR CODES:

CHARACTER POSITION	DESCRIPTION
1	P - POLICY FIELDS C - CLAIM FIELDS
2	R - REJECT TRANSACTIONS U - UNREADABLE DATA - I.E. ALPHABETIC DATA IN A NUMERIC FIELD. I - READABLE DATA BUT INVALID CODES OR VALUES. L - RELATIONAL ERRORS
3 - 5	UNIQUE NUMBER ASSIGNED TO EACH DATA ELEMENT.
6 - 8	UNIQUE NUMBER ASSIGNED TO EACH EDIT WITHIN A DATA ELEMENT.

ERROR MESSAGE: THE MESSAGE TO BE DISPLAYED ON THE ERROR  
REPORTS FOR THE ERROR.

INSTRUCTIONS

FAILED EDIT

UPDATE ACTION: INDICATES THE ACTION TAKEN IF THE DATA  
FAILS THE PARTICULAR EDIT.

DESCRIPTION: THE DESCRIPTION OF THE EDIT TO BE  
PERFORMED.

NEW AND REVISED EDITS EFFECTIVE OCTOBER 1, 2014

DATA ELEMENT -----	ORDER -----	ERROR CODE -----
CANCELLATION/VOIDANCE REASON	20	PI060020
	80	PL060080
HFIAA INDICATOR	10	PI321010
	20	PL321020
	30	PL321030
HFIAA LOSS INDICATOR	10	PI322010

NEW AND REVISED EDITS EFFECTIVE JANUARY 1, 2015

DATA ELEMENT -----	ORDER -----	ERROR CODE -----
POLICY NUMBER	200	PL004200
VALID POLICY INDICATOR	10	PL320010

EDITS DICTIONARY SECTION

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EDIT DICTIONARY

DATA ELEMENT: CANCELLATION/VOIDANCE REASON

EDIT CRITERIA

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ORDER: 20  
EFFECTIVE: 10/01/1984 REVISED: 10/01/2014 CANCELLED:  
EDIT LEVEL: EDIT PROCESSOR PROGRAM EDIT TYPE: INFORMATIONAL  
ERROR CODE: PI060020 ERROR TYPE: CRITICAL  
ERROR MESSAGE: CANCELLATION/VOIDANCE REASON IS NOT A VALID CODE.

FAIL EDIT  
UPDATE ACTION: UPDATE

DESCRIPTION:

MUST BE A VALID CODE AS DESCRIBED IN THE WYO TRRP PLAN

IF THE CANCELLATION/VOIDANCE REASON IS '18' OR '51', THE  
CANCELLATION DATE MUST BE PRIOR TO 05/01/2003.

IF THE CANCELLATION/VOIDANCE REASON IS '70', THE  
PREMIUM PAYMENT INDICATOR MUST BE 'C'.

IF THE CANCELLATION/VOIDANCE REASON IS '22' OR '23', THE  
CANCELLATION DATE MUST BE ON OR AFTER 10/1/2001.

IF THE CANCELLATION/VOIDANCE REASON IS '24', THE  
CANCELLATION DATE MUST BE ON OR AFTER 02/1/2004.

IF THE CANCELLATION/VOIDANCE REASON IS '25', THE  
CANCELLATION DATE MUST BE WITHIN 10/1/2013 THRU 09/30/2014.

OTHERWISE:  
THE CANCELLATION/VOIDANCE REASON MUST BE A VALID CODE.

EDIT DICTIONARY

DATA ELEMENT: CANCELLATION/VOIDANCE REASON

EDIT CRITERIA

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ORDER: 80

EFFECTIVE: 10/01/2014 REVISED: CANCELLED:

EDIT LEVEL: EDIT PROCESSOR PROGRAM EDIT TYPE: RELATIONAL

ERROR CODE: PL060080 ERROR TYPE: CRITICAL

ERROR MESSAGE: CANCELLATION/VOIDANCE REASON DOES NOT CORRESPOND WITH THE HFIAA INDICATOR.

FAIL EDIT

UPDATE ACTION: UPDATE

DESCRIPTION:

IF HFIAA INDICATOR IS 'Y' AND  
POLICY EFFECTIVE DATE IS WITHIN 10/01/2013 THRU 09/30/2014,  
THEN THE CANCELLATION/VOIDANCE REASON MUST BE '25'.

EDIT DICTIONARY

DATA ELEMENT: CASE FILE NUMBER FOR DISASTER ASSISTANCE

BASIC INFORMATION

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FILE: POLICY STATUS: REQUIRED ALIAS:  
FIELD NAME: DA-CASE-NUM  
UPDATE: REPLACEMENT  
FORMAT: NINE (9) ALPHANUMERIC CHARACTER

EDIT CRITERIA

-----  
ORDER: 10  
EFFECTIVE: 05/01/2008 REVISED: 05/01/2008 CANCELLED:  
EDIT LEVEL: EDIT PROCESSOR PROGRAM EDIT TYPE: RELATIONAL  
ERROR CODE: PL187010 ERROR TYPE: CRITICAL  
ERROR MESSAGE: CASE FILE NUMBER CANNOT BE ZEROS OR SPACES IF  
'COVERAGE REQUIRED FOR DISASTER ASSISTANCE' IS REPORTED.

FAIL EDIT  
UPDATE ACTION: UPDATE

DESCRIPTION:

IF 'COVERAGE REQUIRED FOR DISASTER ASSISTANCE' IS REPORTED (CODES 1, 2, 3, 4, 5), THE CASE FILE NUMBER MUST ALSO BE REPORTED AND CANNOT BE ZEROS OR SPACES.

IF 'COVERAGE REQUIRED FOR DISASTER ASSISTANCE' IS REPORTED AS ZERO (0), THE CASE FILE NUMBER CAN BE ZEROS OR SPACES.

NOTE:

IF THE CASE FILE NUMBER CONTAINS MORE THAN 9 CHARACTERS, REPORT THE FIRST 9 CHARACTERS ELIMINATING ANY IMBEDDED SPECIAL CHARACTERS SUCH AS DASHES, SLASHES, SPACES, ETC.

IF THE CASE FILE NUMBER CONTAINS LESS THAN 9 CHARACTERS, REPORT THE ENTIRE NUMBER FOLLOWED BY TRAILING SPACES.

EDIT DICTIONARY

DATA ELEMENT: HFIAA INDICATOR

BASIC INFORMATION

FILE: POLICY STATUS: REQUIRED ALIAS:  
FIELD NAME: HFIAA-IND  
UPDATE: REPLACEMENT  
FORMAT: ONE (1) CHARACTER

EDIT CRITERIA

ORDER: 10  
EFFECTIVE: 10/01/2014 REVISED: CANCELLED:  
EDIT LEVEL: EDIT PROCESSOR PROGRAM EDIT TYPE: INFORMATIONAL  
ERROR CODE: PI321010 ERROR TYPE: CRITICAL  
ERROR MESSAGE: HFIAA INDICATOR IS NOT A VALID VALUE.

FAIL EDIT  
UPDATE ACTION: UPDATE

DESCRIPTION:

MUST BE REPORTED WITH 'Y' OR BLANK

EDIT DICTIONARY

DATA ELEMENT: HFIAA INDICATOR

EDIT CRITERIA

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ORDER: 20

EFFECTIVE: 10/01/2014 REVISED: CANCELLED:

EDIT LEVEL: EDIT PROCESSOR PROGRAM EDIT TYPE: RELATIONAL

ERROR CODE: PL321020 ERROR TYPE: CRITICAL

ERROR MESSAGE: THE POLICY EFFECTIVE DATE DOES NOT CORRESPOND WITH THE HFIAA INDICATOR.

FAIL EDIT

UPDATE ACTION: UPDATE

DESCRIPTION:

IF THE HFIAA INDICATOR IS 'Y' AND THE WYO TRANSACTION CODE IS '11A' (NEW BUSINESS),  
'14A' OR '15A' (REINSTATEMENTS), '17A' (RENEWALS), '26A' OR '29A' (CANCELLATIONS),

THE POLICY EFFECTIVE DATE MUST BE WITHIN 10/01/2013 THRU 09/30/2014.

IF THE HFIAA INDICATOR IS 'Y' AND THE WYO TRANSACTION CODE IS '20A' (ENDORSEMENTS)  
OR '23A' (POLICY CORRECTIONS),

THE POLICY EFFECTIVE DATE CAN BE PRIOR TO 10/01/2013 BUT THE ENDORSEMENT EFFECTIVE  
DATE MUST BE WITHIN 10/01/2013 THRU 09/30/2014 - OR -

THE POLICY EFFECTIVE DATE MUST BE WITHIN 10/01/2013 THRU 09/30/2014.

EDIT DICTIONARY

DATA ELEMENT: HFIAA INDICATOR

EDIT CRITERIA

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ORDER: 30

EFFECTIVE: 10/01/2014 REVISED: CANCELLED:

EDIT LEVEL: EDIT PROCESSOR PROGRAM EDIT TYPE: RELATIONAL

ERROR CODE: PL321030 ERROR TYPE: CRITICAL

ERROR MESSAGE: THE NEW/ROLLOVER/TRANSFER INDICATOR DOES NOT CORRESPOND WITH THE HFIAA  
INDICATOR.

FAIL EDIT

UPDATE ACTION: UPDATE

DESCRIPTION:

IF THE HFIAA INDICATOR IS 'Y' AND THE WYO TRANSACTION CODE IS '11A' (NEW BUSINESS),  
THE NEW/ROLLOVER/TRANSFER INDICATOR MUST BE 'Z'.

EDIT DICTIONARY

DATA ELEMENT: HFIAA LOSS INDICATOR

BASIC INFORMATION

FILE: POLICY STATUS: REQUIRED ALIAS:  
FIELD NAME: HFIAA-LOSS-IND  
UPDATE: REPLACEMENT  
FORMAT: ONE (1) CHARACTER

EDIT CRITERIA

ORDER: 10  
EFFECTIVE: 10/01/2014 REVISED: CANCELLED:  
EDIT LEVEL: EDIT PROCESSOR PROGRAM EDIT TYPE: INFORMATIONAL  
ERROR CODE: PI322010 ERROR TYPE: CRITICAL  
ERROR MESSAGE: HFIAA LOSS INDICATOR IS NOT A VALID VALUE.

FAIL EDIT  
UPDATE ACTION: UPDATE

DESCRIPTION:

MUST BE REPORTED WITH 'Y' OR BLANK

EDIT DICTIONARY

DATA ELEMENT: POLICY NUMBER

EDIT CRITERIA

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ORDER: 200

EFFECTIVE: 06/01/2014 REVISED: 01/01/2015 CANCELLED:

EDIT LEVEL: EDIT PROCESSOR PROGRAM EDIT TYPE: RELATIONAL

ERROR CODE: PL004200 ERROR TYPE: CRITICAL

ERROR MESSAGE: DUPLICATE POLICY COVERAGE IS NOT ALLOWED.

FAIL EDIT

UPDATE ACTION: UPDATE

DESCRIPTION:

IF POLICY EFFECTIVE DATE IS ON OR AFTER 01/01/2015:

DUPLICATE BUILDING COVERAGE WRITTEN UNDER ONE OR MORE POLICIES INSURED BY ONE OR MORE COMPANY BASED ON PROPERTY ADDRESS. PROPERTY ADDRESS MUST BE UNIQUE.

EDIT DICTIONARY

DATA ELEMENT: VALID POLICY INDICATOR

BASIC INFORMATION

-----  
FILE: POLICY STATUS: REQUIRED ALIAS:  
FIELD NAME: VALIDPOL-IND  
UPDATE: REPLACEMENT  
FORMAT: ONE (1) ALPHANUMERIC CHARACTER

EDIT CRITERIA

-----  
ORDER: 10  
EFFECTIVE: 06/01/2014 REVISED: 01/01/2015 CANCELLED:  
EDIT LEVEL: EDIT PROCESSOR PROGRAM EDIT TYPE: RELATIONAL  
ERROR CODE: PL320010 ERROR TYPE: CRITICAL  
ERROR MESSAGE: VALID POLICY INDICATOR MUST BE A VALID CODE.

FAIL EDIT  
UPDATE ACTION: UPDATE

DESCRIPTION:

| IF THE POLICY EFFECTIVE DATE IS ON OR AFTER 01/01/2015,  
VALID CODES ARE 0, 1, 2, OR 3.

| IF THE POLICY EFFECTIVE DATE IS PRIOR TO 01/01/2015,  
BLANKS CAN BE REPORTED.