



**FEMA**

W-08090

November 13, 2008

MEMORANDUM TO: Write Your Own (WYO) Company Principal Coordinators,  
Vendors, and NFIP Servicing Agent

FROM: WYO Clearinghouse

SUBJECT: Extension of the Monroe County, Florida, Inspection Procedure

Attached is a copy of a recent letter from the Mitigation Division, FEMA Region IV, to the Growth Management Division, Monroe County, Florida, confirming that the Monroe County Inspection Procedure has been extended until December 31, 2011.

The Inspection Procedure provides the County, the Village of Islamorada, and the City of Marathon with an additional means of determining whether structures built in Special Flood Hazard Areas after the effective date of the initial Flood Insurance Rate Map comply with the community's floodplain management regulations. The Procedure also assists FEMA in verifying that structures insured under the Standard Flood Insurance Policy are properly rated.

Attachment

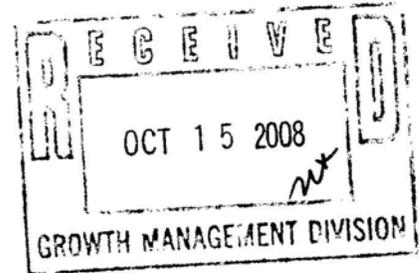
cc: IBHS, FIPNC, Government Technical Representative

Required Routing: Accounting, Claims, Data Processing, Underwriting, Marketing



# FEMA

October 7, 2008



CERTIFIED MAIL  
RETURN RECEIPT REQUESTED

Monroe County  
2798 Overseas Highway  
Marathon, Florida 33050

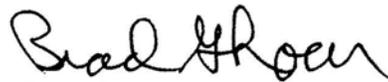
Dear

This letter is to formally confirm the extension of the Inspection Procedure for Monroe County, Florida. Based on discussions with your staff, the Federal Emergency Management Agency (FEMA) has determined that there is good and sufficient cause to extend the Inspection Procedure until December 31, 2011. In accordance with the provisions of Title 44 of the United States Code of Federal Regulations 59.30, Monroe County is expected to do the following by this termination date:

- Provide to FEMA a list of insured buildings incorrectly rated as pre-FIRM (Flood Insurance Rate Map) and a list of insured post-FIRM buildings that the community identifies as possible violations;
- Inspect insured buildings at the request of policyholders who received a notice from the insurer that an inspection is necessary in order to renew the policy; and
- Demonstrate to FEMA that the community is undertaking measures to remedy the violation to the maximum extent possible for insured post-FIRM buildings that the community inspects and determines to violate the community's floodplain management regulations.

If you have questions about the inspection procedure, please do not hesitate to contact Susan Wilson, Chief, Floodplain Management and Insurance Branch by phone at (770) 220-5414, or by email at [Susan.Wilson@dhs.gov](mailto:Susan.Wilson@dhs.gov).

Sincerely,

  
Brad G. Loar, CFM, Director  
Mitigation Division