



FEMA

W-11008

February 25, 2011

MEMORANDUM TO: Write Your Own (WYO) Principal Coordinators and the National Flood Insurance Program (NFIP) Servicing Agent

FROM: 
Edward L. Connor
Acting Federal Insurance and Mitigation Administrator

SUBJECT: Important Announcement for National Flood Insurance Program (NFIP)
Flood Insurance Manual Recipients

The NFIP *Flood Insurance Manual* is being reprinted with a May 1, 2011, effective date. **A new subscription will be required for this edition of the manual.** Your order and payment must be received by **March 18, 2011**, to ensure timely receipt of the new *Manual*.

Subscription Costs

The subscription costs, established to meet our production expenses, cover semi-annual updates through October 2013. Any new *Manual* order subscriptions placed and paid for in 2011 through 2013 will expire October 2013. The costs are as follows:

- \$35 for the *Flood Insurance Manual* in print format;
- \$25 for the CD-ROM.

Ordering Information

To receive the May 2011 edition and future copies of the *Flood Insurance Manual*, complete the attached order form and return it with payment by **March 18, 2011**, to the Federal Emergency Management Agency, Map Service Center, P.O. Box 1038, Jessup, MD 20794-1038.

For your convenience, you may order the *Manual* online at <http://store.msc.fema.gov>.

Register, log in, and select the Catalog icon at the top of the page. If you would like assistance in calculating the cost of your order or information about setting up a deposit account, call Customer Service at 1-877-336-2627.

In addition, the *Manual* will be available, *at no cost*, on the FEMA website at <http://www.fema.gov/nfip/manual.shtm>.

cc: Vendors, IBHS, FIPNC, Government Technical Representative

Required Routing: All Departments



FEMA

NATIONAL FLOOD INSURANCE PROGRAM

Flood Insurance Manual

SUBSCRIPTION ORDER FORM

The National Flood Insurance Program (NFIP) *Flood Insurance Manual* is the official source for rates, instructions, and procedures to be used in placing business with the NFIP.

The *Flood Insurance Manual* is available in print format or on CD-ROM. Complete this form to order your 3-year subscription today. You will receive the new May 2011 reissue of the *Manual*, plus semiannual updates through October 2013. Price includes shipping and handling.

PLEASE SEND ME:

INVENTORY NUMBER	DESCRIPTION	QTY.	UNIT PRICE	COST
700A	Flood Insurance Manual (Print Format)		\$35.00	
700B	Flood Insurance Manual (CD-ROM)		\$25.00	
TOTAL COST OF ORDER				

PAYMENT AND MAILING INFORMATION

I am paying the above Total Cost of Order by:

MSC Deposit Acct. No. _____ Check or money order made payable to "NFIP"

Credit Card Number _____ Visa MasterCard American Express
Expiration Date _____

Name _____ Daytime Phone _____

Credit Card Order: Authorized Signature _____

Organization _____

Street Address _____

City _____ State _____ ZIP Code _____

Orders paid by check or money order should be mailed to:
FEMA Map Service Center
P.O. Box 1038
Jessup, MD 20794-1038

Orders paid by deposit account or credit card may be faxed to the Map Service Center at:
1-800-358-9620

Thank you for your order.