



FEMA

W-11023

April 8, 2011

MEMORANDUM TO: Write Your Own (WYO) Principal Coordinators and the National Flood Insurance Program (NFIP) Servicing Agent

A handwritten signature in cursive script that reads "Edward L. Connor".

FROM: Edward L. Connor  
Acting Federal Insurance and Mitigation Administrator

SUBJECT: Impact of Potential Lapse in Appropriations

In the event of a Federal Government shutdown, due to lack of passage of an FY 2011 appropriations bill or a further continuing resolution, all Risk Insurance Division employees except a very few will be furloughed and prohibited from working during that period.

Letter of Credit (LOC) functions are considered "excepted" and will continue to be handled during the furlough by Jackie Taylor, who can be reached via email: [Jackie.Taylor@dhs.gov](mailto:Jackie.Taylor@dhs.gov).

NFIP contractors will continue to function as usual, because their contracts have been fully funded.

WYO Companies and insurance agents should continue all NFIP functions as they normally would.

The function of the Acting Federal Insurance and Mitigation Administrator has been deemed "excepted," therefore I will continue to serve during the hiatus period and may be reached via email: [Edward.Connor@dhs.gov](mailto:Edward.Connor@dhs.gov).

Please continue to contact your NFIP iService WYO Company Consultant for assistance via email: [iService\\_WYO@ostglobal.com](mailto:iService_WYO@ostglobal.com).

cc: Vendors, IBHS, FIPNC, Government Technical Representative

Suggested Routing: All Departments