



**FEMA**

W-12112

December 17, 2012

**MEMORANDUM FOR:** Write Your Own (WYO) Company Principal Coordinators and the National Flood Insurance Program (NFIP) Servicing Agent

**FROM:** NFIP Clearinghouse

**SUBJECT:** Online Letter of Map Change

Today, FEMA is launching the Online Letter of Map Change (LOMC), a new way to submit a request to change a property's flood zone designation. The new Online LOMC application allows anyone to electronically submit required documents and property information when they are requesting FEMA remove their property from a Special Flood Hazard Area (SFHA).

Applicants can now use this new website to request a Letter of Map Amendment (LOMA) instead of using the MT-EZ paper form. A LOMA is a letter from FEMA stating that an existing structure or parcel of land will not be inundated by the base flood. LOMA-eligible requests must be concerning properties on naturally high ground, which have not been elevated by fill. FEMA will roll out more features in the coming months!

This application will allow your members to better meet the needs of their customers. The benefits include:

- Applicants may save information online and finish applying at their convenience
- Clear and intuitive interface makes applying user-friendly
- Frequent applicants can manage multiple LOMA requests online
- More efficient communications with LOMA processing staff
- Applicants can check their application status in real-time
- Coming soon! Request all LOMC types via the Online LOMC

To learn more about this exciting new tool, visit [www.fema.gov/online-lomc](http://www.fema.gov/online-lomc).

cc: Vendors, IBHS, FIPNC, Government Technical Representative

Suggested Routing: Underwriting