

A summary of the October 2012 TRRP Plan updates (Change 17) is as follows:

<p>Part 1 – Instructions</p>	<ul style="list-style-type: none"> • Added new definition ‘L . Free of Obstruction’ under General Information – J. Classification – 6. Obstruction Type.
<p>Part 4 – Data Dictionary</p>	<ul style="list-style-type: none"> • Basement/Enclosure/Crawlspace Type: Added text to ‘No Basement’ and ‘Enclosure’ definitions. • Cancellation/Voidance Reason: Revised text for reason codes ‘03’ and ‘08’. • CRS Classification Credit Percentage: Added text regarding eligibility of CRS credit for new Obstruction Type ‘91’. Added new Obstruction Type ‘91’ to the CRS Reporting Requirements Matrices. • Obstruction Type: Revised the Description ‘NOTE’ section regarding elevators. Added text to ‘Edit Criteria’ and Reporting Requirement ‘NOTE’ sections for Obstruction Type ‘91’.
<p>Part 5 – Codes</p>	<ul style="list-style-type: none"> • Added new Obstruction Type ‘91’ under category ‘Obstruction Type’.
<p>Appendix G – Inspection Procedure</p>	<ul style="list-style-type: none"> • Revised text under Section 1- Part A – 5. Underwriting regarding the inspection report.

NATIONAL FLOOD INSURANCE PROGRAM
TRANSACTION RECORD REPORTING AND PROCESSING (TRRP) PLAN
for the
WRITE YOUR OWN (WYO) PROGRAM

Revision 1 January 1, 1992
Revision 2 March 1, 1995
Revision 3 October 1, 1997
Revision 4 October 1, 2001
 Changes 1 & 2..... May 1, 2002
 Change 3..... October 1, 2002
 Change 4..... May 1, 2003
 Change 5..... October 1, 2003
 Change 6..... May 1, 2004
 Change 6.1..... February 1, 2005
 Change 7..... May 1, 2005
 Change 7 (Revised)..... May 1, 2005
 Change 8..... October 1, 2005
 Change 8.1..... October 1, 2005
 Change 9..... May 1, 2006
 Change 10..... May 1, 2008
 Change 11..... May 1, 2008
 Change 12..... May 1, 2008
 Change 13..... October 1, 2009
 Change 13.1..... October 1, 2009
 Change 13.2..... October 1, 2009
 Change 14..... January 1, 2011
 Change 15..... October 1, 2011
 Change 16..... May 1, 2012
 Change..17..... October 1, 2012



- e. Nonbreakaway walls/crawlspace or finished enclosure
 - f. With obstruction underneath lowest elevated floor
 - g. With obstruction: enclosure/crawlspace with proper openings not used in rating (not applicable in V zones)
 - h. With certification subgrade crawlspace (applicable to zones AE, A01-A30, unnumbered A, AO, AH, AOB, AHB)
 - i. Without certification subgrade crawlspace (applicable to all zones)
 - j. With Enclosure: With elevator below the BFE in A zones
 - k. With Obstruction: With elevator below the BFE in V zones
 - l. Free of Obstruction: With lattice, slats, or shutters (including louvers) enclosing the elevator below the BFE in V zones
7. Lowest Floor Elevation Relative to the Base Flood Elevation or Base Flood Depth
- This information is recorded as:
- a. Lowest Floor Elevation (LFE)
 - b. Base Flood Elevation (BFE)
 - c. Lowest Adjacent Grade (LAG)
 - d. LFE Elevation Difference to BFE or BFD
8. Special Certifications
- a. Floodproofing certification
 - b. Elevation certification - FEMA form or equivalent documentation
 - c. Other elevation certificates
 - d. V-Zone Risk Factor Rating Form - FEMA 81-25
 - e. Unnumbered V Zone Certification to standards of CFR 44, Sec. 60.3(e) (4)
 - f. Coastal Barrier Resources Act (CBRA)
9. Program Status
- a. Emergency Program - Post-September 30, 1982, Construction
 - b. Emergency Program - All other
 - c. Pre-FIRM Regular Program
 - d. V-Zone 1975-81 Post-FIRM Regular Program
 - e. V-Zone 1981 Post-FIRM Regular Program
 - f. Other Post-FIRM Regular Program

K. Effective Dates and Expiration Dates

On premium entries for new business and renewals, the policy effective and expiration dates are recorded.

On endorsements changing premiums, amounts of insurance, previously recorded policy classification, and/or geographical division information, the policy effective date, policy expiration date, and effective date of change must be reported.

L. Changes in Policies by Endorsement

Changes to the policy records can be made by endorsement. Each endorsement must bear the effective date of the policy and the effective date of the change, as well as the transaction date to facilitate the assignment of exposure, amount of insurance, premium and loss to the proper classification, risk zone, community, and program type in the NFIP Actuarial Information System. This level of detail allows for reconciliation with WYO company financial reports for financial control purposes.

M. Adjustments

Adjustment of errors in the original entries reported are to be made by the use of the appropriate correction transaction or in some cases by the use of a different transaction type.

The NFIP/WYO System requires that all adjustments to the policy and claims record be reconciled. Special care must be given to ensure changes to classification, geographical division, premiums, amount of insurance, and all claims-related data elements are processed correctly as they have a direct bearing on the information used to maintain financial control of the WYO Program.

N. Accounting Date (WYO Transaction Date)

The date on which a policy, loss, or loss adjustment related transaction was recorded on the books of the insurer shall be recorded to facilitate the updating of experience compilations.

III. SPECIAL DEFINITIONS

A. Number of Claims

In the NFIP, cases, claims, and closed without payments are counted by coverage. The number of losses is counted by policy. Thus, up to three cases, claims, or closed without payments (one for each of the building, contents, and ICC coverages) may be associated with one policyholder loss. Each loss under a policy is identified in this Plan by a date of loss.

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DATA ELEMENT: Basement/Enclosure/Crawlspace Type

ALIAS: None

ACRONYM: WYO (PMF) BASEMENT

FILE: Policy Master (PMF)
Claims Master (CMF)
Recertification Master (RCMF)
Actuarial (APOL)

DESCRIPTION:

Code indicating the type of basement/enclosure/crawlspace/subgrade crawlspace in the insured building. Basement is defined for purposes of the NFIP as any level or story which has its floor subgrade on all sides. An enclosure is that portion of an elevated building below the lowest elevated floor that is either partially or fully shut in by rigid walls. Crawlspace foundations are commonly used to elevate buildings located in Special Flood Hazard Areas (SHFAs) at or above the Base Flood Elevation (BFE).

Finished (Habitable) Area: A finished area is a basement or other enclosed area having more than 20 linear feet of finished walls (paneling, etc.) or equipped for use as kitchen, dining room, living room, family or recreational room, bedroom, office, professional or private school, studio occupancies, workshop, or other such uses. Coverage restrictions may apply.

Unfinished Area: An unfinished area is a basement or other enclosed area used for parking vehicles and/or storage purposes only and does not meet the definition of a finished area. Drywall used for fire protection is permitted.

No Basement: To define a building with no basement, the following data elements must be present:

- Basement/Enclosure/Crawlspace Type is "0"
- Elevated Building Indicator is "N" or "Y"
- Obstruction Type is "10", "15", "40", "91", or blank

If the Elevated Building Indicator is "N", the Obstruction Type must be blank.

Enclosure: To define an enclosure, the following data elements must be present:

- Basement/Enclosure/Crawlspace Type is "1" or "2"
- Elevated Building Indicator is "Y"
- Obstruction Type is "20", "24", "30", "34", "50", "54", "60", "90", "92", "94", "95", "97", or "98".

Please refer to the **Reporting Requirement NOTE: section** to determine the specific Basement/Enclosure/Crawlspace Type ("1" or "2") if the Obstruction Type is reported as "90", "92", "94", "95", "96", "97", or "98".

Crawlspace: To define a crawlspace, the following data elements must be present:

- Basement/Enclosure/Crawlspace Type is "3"
- Elevated Building Indicator is "Y"
- Obstruction Type is "50", "54", or "60"

Subgrade Crawlspace: To define a subgrade crawlspace, the following data elements must be present:

- Basement/Enclosure/Crawlspace Type is "4"
- Elevated Building Indicator is "N"
- Obstruction Type is "70" or "80"

DATA ELEMENT: Cancellation/Voidance Reason (Cont'd.)

DESCRIPTION: (Cont'd.)

- Prior term (mid-term)--Pro-rata refund for prior term and full refund for the current term.

- Current term (mid-term)--Use pro-rata refund.

Three-Year Term: Cancellation effective date is:

- Inception of current or prior term--Full refund including Expense Constant, Federal Policy Fee, and Probation Surcharge.
- Prior term (mid-term)--Pro-rata refund for prior term and full refund for the current term.
- Current term (mid-term)--Use pro-rata refund.

Open Claim: Policy cannot be canceled.

Closed Claim without Payment: Policy can be canceled.

Closed Claim with Payment: Cancellation effective date must be after the loss date.

3. **Policy Canceled and Rewritten to Establish a Common Expiration Date with Other Insurance Coverage.** The new policy must be rewritten within the same company for the same or higher amounts of coverage. However, if it is rewritten for higher amounts of coverage, the waiting period rule will apply. The producer must submit a new Application and premium. Upon receipt of the new policy Declarations Page, the producer should request **cancellation** of the prior policy. The effective date of the cancellation will be the same as the effective date of the new policy.

TRRP Reason Code: 03
Number of Policy Years Allowed: 1
Number of Policy Terms Allowed: 1

DATA ELEMENT: Cancellation/Voidance Reason (Cont'd.)

DESCRIPTION: (Cont'd.)

Premium Refund:

- Full--Expense Constant, Federal Policy Fee, and Probation Surcharge are fully refunded.
- Pro-Rata--Expense Constant, Federal Policy Fee, and Probation Surcharge are pro-rated.

One-Year Term: Cancellation effective date is:

- Inception of current term--Full refund including Expense Constant, Federal Policy Fee, and Probation Surcharge.
- Current year (mid-term)--Use pro-rata refund.

Open Claim: Policy cannot be canceled.

Closed Claim without Payment: Policy can be canceled.

Closed Claim with Payment: Cancellation effective date must be after the loss date.

4. **Duplicate NFIP Policies.** When a duplicate NFIP policy has been issued, only one policy can remain in effect. The insured can choose which policy is to remain in effect and which policy is to be canceled. This does not apply when there has been a deliberate creation of duplicate policies. If this event does occur, the policy with the later effective date must be canceled. Losses occurring under such circumstances will be adjusted according to the terms and conditions of the first policy.

DATA ELEMENT: Cancellation/Voidance Reason (Cont'd.)

DESCRIPTION: (Cont'd.)

One-Year Term: Cancellation effective date is:

- Prior year--N/A
- Current year--Use full refund.

Three-Year Term: Cancellation effective date is:

- Prior term--N/A
- Current term--Use full refund.

Open Claim: Policy cannot be canceled.

Closed Claim without Payment: Policy can be canceled.

Closed Claim with Payment: Policy cannot be canceled.

NOTE: Cancellation effective date must be the same as the current policy term effective date.

6. **Risk Not Eligible for Coverage.** This is used to *nullify* a policy when an application was submitted and a policy issued on a property not eligible for coverage. A clear and precise explanation must be included when submitting this type of cancellation request. Examples include (1) property not located in a community participating in the NFIP (an incorrect community number allowed policy to be issued), (2) contents are located in an open building, or (3) the property is a camping trailer and not a manufactured (mobile) home.

TRRP Reason Code: 06
Number of Policy Years Allowed: 2*
Number of Policy Terms Allowed: 2

*The WYO companies are responsible for canceling and returning the premium up to 3 years of a 3-year policy if a refund is allowed.

Premium Refund:

- Full--Return all premiums including Expense Constant, Federal Policy Fee, and Probation Surcharge.
- Pro-Rata--N/A

One-Year Term: Cancellation effective date is:

- Inception of the current or prior term--Use full refund.
- Current term (mid-term)--N/A

DATA ELEMENT: Cancellation/Voidance Reason (Cont'd.)

DESCRIPTION: (Cont'd.)

Three-Year Term: Cancellation effective date is:

- Inception of the current or prior term--Use full refund.
- Current term--Use full refund.

Open Claim: Policy cannot be canceled.

Closed Claim without Payment: Policy can be canceled.

Closed Claim with Payment: Policy cannot be canceled.

NOTE: According to FIMA rules, a policy may be canceled back to the inception date of the policy. The WYO companies are responsible for canceling and returning the premium for the current and 1 prior policy year, provided that it was the insurer for that period. If another NFIP insurer was the insurer for the prior policy year, the insurer for that year will be responsible for refunding the premium.

The NFIP Bureau and Statistical Agent will refund the premiums for the additional prior years beyond the current and 1 prior policy year.

NOTE: Cancellation effective date must be the same as the current or prior term policy effective date.

8. **Property Closing Did Not Occur.** This reason is used to *nullify* a policy when a policy is issued for a closing at the time of settlement on a property and the transfer of the property does not take place. The client does not actually acquire an insurable interest in the property.

TRRP Reason Code: 08
Number of Policy Years Allowed: 1*
Number of Policy Terms Allowed: 1

*The WYO companies are responsible for canceling and returning the premium up to 3 years of a 3-year policy, if a refund is allowed.

Premium Refund:

- Full--Return all premiums including Expense Constant, Federal Policy Fee, and Probation Surcharge.
- Pro-Rata--N/A

DATA ELEMENT: Cancellation/Voidance Reason (Cont'd.)

DESCRIPTION: (Cont'd.)

One-Year Term: Cancellation effective date is:

- Inception of the current term--Full refund including Expense Constant, Federal Policy Fee, and Probation Surcharge. ■
- Current term (mid-term)--N/A

Three-Year Term: Cancellation effective date is:

- Inception of the current term--Full refund including Expense Constant, Federal Policy Fee, and Probation Surcharge. ■
- Current term (mid-term)--N/A

Open Claim: Policy cannot be canceled.

Closed Claim without Payment: Policy can be canceled.

Closed Claim with Payment: Policy cannot be canceled.

9. **Insurance No Longer Required by Mortgagee Because Property Is No Longer Located in a Special Flood Hazard Area Due to Physical Map Revision.** Flood insurance was initially required by the mortgagee or other lender because the property was determined to be in a Special Flood Hazard Area (SFHA). Following a map revision, if the property is no longer located in an SFHA, a policy may be canceled provided the mortgagee confirms in writing that (1) the insurance was required as part of the mortgage and (2) the lender no longer requires the flood insurance policy.

If no claim has been paid or is pending, premium shall be refunded for the current policy year, and for an additional policy year in those cases where the insured had been required to renew the policy during the period when a revised map was being reprinted.

In case of a 3-year policy, pro-rata refund applies if the effective date of a map revision is within the third year of a 3-year policy. The refund should be calculated by refunding the current year and 1 prior year.

Note: RCBAP policies require a release from the mortgagee of every unit owner in the association or a statement of the unit owner, if no mortgagee. Only after this requirement is met can the policy be canceled.

TRRP Reason Code: 09
Number of Policy Years Allowed: 2*
Number of Policy Terms Allowed: 2

DATA ELEMENT: Cancellation/Voidance Reason (Cont'd.)

DESCRIPTION: (Cont'd.)

*The WYO companies are responsible for canceling and returning the premium up to 3 years of a 3-year policy, if a refund is allowed. Allow up to 6 years in those cases where the current term is a 3-year term and the cancellation effective date is within the prior term.

Premium Refund:

- Full--Return all premiums including Expense Constant, Federal Policy Fee, and Probation Surcharge.
- Pro-Rata--Mid-term cancellation on 3-year policy. Expense Constant, Federal Policy Fee, and Probation Surcharge are fully earned.

One-Year Term: Cancellation effective date is:

- Inception of the current or prior term--Full refund including Expense Constant, Federal Policy Fee, and Probation Surcharge.
- Prior term (mid-term)--Use full refund for both terms.
- Current term (mid-term)--Use full refund.

Three-Year Term: Cancellation effective date is:

- Inception of the current or prior term--Full refund including Expense Constant, Federal Policy Fee, and Probation Surcharge.
- Prior term (mid-term)--Pro-rata refund for the prior term and full refund for the current term.
- Current term (mid-term)--Use full refund if the cancellation effective date is within the first or second year. Use pro-rata refund if the cancellation effective date is within the third year.

Open Claim: Policy cannot be canceled.

Closed Claim without Payment: Policy can be canceled.

Closed Claim with Payment: Policy cannot be canceled.

10. **OTHER: Continuous Lake Flooding or Closed Basin Lakes.** Effective May 1, 2000, this cancellation code is used for continuous lake flooding or closed basin lakes. The cancellation can be for only one term of a policy. The cancellation effective date must be after the date of loss, and no premium refund is allowed.

DATA ELEMENT: CRS Classification Credit Percentage (Cont'd.)

DESCRIPTION: (Cont'd.)

the LFE used for rating is 1 foot or more below the BFE, Basement/Enclosure/Crawlspace Type is '2', mapped in zones unnumbered V, VE, or V01-V30, and reported with obstruction types 50, 54, 60, 97, or 98.

- Elevated building policies with Post-FIRM indicator 'Y' issued or renewed effective on or after May 1, 2008, where the LFE used for rating is 1 foot or more below the BFE, Basement/Enclosure/Crawlspace Type is '3', mapped in zones unnumbered V, VE, or V01-V30, and reported with obstruction types 50, 54, or 60.
- Elevated building policies with Post-FIRM indicator 'Y' issued or renewed effective on or after October 1, 2011, with elevators located below the BFE, Basement/Enclosure/Crawlspace Type is '1', mapped in zones AE, A01-A30, unnumbered A, AO, or AH and reported with obstruction type 92.
- Elevated building policies with Post-FIRM indicator 'Y' issued or renewed effective on or after October 1, 2011, with elevators located below the BFE, Basement/Enclosure/Crawlspace Type is '2', mapped in zones AE, A01-A30, unnumbered A, AO, or AH and reported with obstruction type 92.
- Elevated building policies with Post-FIRM indicator 'Y' issued or renewed effective on or after October 1, 2011, with elevators located below the BFE, Basement/Enclosure/Crawlspace Type is '1', mapped in zones unnumbered V, VE, or V01-V30 and reported with obstruction type 96.
- Elevated building policies with Post-FIRM indicator 'Y' issued or renewed effective on or after October 1, 2011, with elevators located below the BFE, Basement/Enclosure/Crawlspace Type is '2', mapped in zones unnumbered V, VE, or V01-V30 and reported with obstruction types 97 or 98.

For policies issued or renewed effective on or after May 1, 2008, the CRS Classification Credit Percentage is **allowed** for the following categories:

- Post-FIRM non-elevated building policies effective on or after May 1, 2008, with elevation difference equal to or greater than zero, mapped in A zones (AE, A01-A30, unnumbered A, AOB, AHB) or V zones (unnumbered V, VE, V01-V30), reported with a blank obstruction type.
- Policies with Post-FIRM Indicator 'Y', regardless of elevation difference, mapped in A zones (AE, A01-A30, unnumbered A, AO, AH), reported with obstruction type 70 (With Certification sub-grade crawlspace). **Note: The insured must provide a letter from**

DATA ELEMENT: CRS Classification Credit Percentage (Cont'd.)

DESCRIPTION: (Cont'd.)

a community official certifying that the subgrade crawlspace was built in compliance with the NFIP requirements for crawlspace construction, as outlined in FEMA Technical Bulletin 11-01. Also refer to TRRP Data Element 'Obstruction Type' for additional information on subgrade crawlspace.

- Post-FIRM elevated building policies, regardless of elevation difference, mapped in V zones (unnumbered V, VE, V01-V30), reported with obstruction type 30.
- Post-FIRM elevation-rated policies with elevation difference equal to or greater than zero, mapped in A zones (AE, A01-A30, unnumbered A, AOB, AHB) or V zones (unnumbered V, VE, V01-V30), reported with any valid obstruction type.
- Pre-FIRM policies (with and without elevation) mapped in A zones (AE, A01-A30, unnumbered A, AO, AH) or V zones (VE, V01-V30, unnumbered V), reported with any valid obstruction type.
- Post-FIRM non-elevated building policies, not elevation rated in AO or unnumbered A zones.
- Pre-FIRM and Post-FIRM policies (with and without elevation) mapped in B, C, D, X, A99, AR/AR dual zones, reported with any valid obstruction type.
- Pre-FIRM policies reported with Elevated Building indicator 'N', obstruction type 70 or 80, and Basement/Enclosure/Crawlspace Type '4' (Subgrade crawlspace).
- Effective October 1, 2011, Post-FIRM elevated building policies with elevators located below the BFE, mapped in A or V zones, and reported with obstruction types 90, 94, or 95. **Refer to TRRP Data Element 'Obstruction Type' for additional information on elevated buildings with elevators.**
- Effective October 1, 2012, Post-FIRM elevated building policies with lattice, slats, or shutters (including louvers) enclosing the elevators located below the BFE, mapped in V zones, and reported with obstruction type 91. **Refer to TRRP Data Element 'Obstruction Type' for additional information on elevated buildings with elevators.**

NOTE:

Since **Obstruction type 60** is a default value for 'unknown', WYO companies are encouraged to verify the reported obstruction type for insured properties. Obstruction type 60 should be used carefully as this will impact the CRS credit percentage.

Effective May 1, 2008, please refer to the **CRS Matrices** on the following pages in determining CRS eligibility/ineligibility.

DATA ELEMENT: CRS Classification Credit Percentage (Cont'd.)

EDIT CRITERIA: Numeric, see preceding table of credits for acceptable values.

LENGTH: 2

DEPENDENCIES: Information is obtained from the Flood Insurance Application and the NFIP Flood Insurance Manual.

SYSTEM FUNCTION: Premium Computation

REPORTING REQUIREMENT: Required

DATA ELEMENT: CRS Classification Credit Percentage (Cont'd.)

CRS REPORTING REQUIREMENTS - Effective May 1, 2008:

A. Introduction

Effective May 1, 2008, flood insurance policies for most buildings that are rated as having the lowest floor 1 foot or more below the Base Flood Elevation (BFE) will no longer be eligible for the community's CRS discount.

The following CRS Matrices are provided to assist WYO companies in quickly and accurately determining an affected building's eligibility or ineligibility for the CRS discount on the basis of the building's reported elevation difference, obstruction type, and flood risk zone.

B. CRS Matrices

Post-FIRM AE, A01-A30 Zones

OBSTRUCTION TYPE	ELEVATION DIFFERENCE		
	Below the BFE (-)	Zero or above the BFE (+)	No Elevation (+999) Tentative or Provisional Rates Only
Blank (Non-elevated buildings only)	NO	YES	YES
10	NO	YES	YES
15	NO	YES	YES
20	NO	YES	YES
24	NO	YES	YES
30	NO	YES	YES
34	NO	YES	YES
40	NO	YES	YES
50	NO	YES	YES
54	NO	YES	YES
60	NO	YES	YES
70	YES	YES	YES
80	NO	YES	YES
90	YES	YES	YES
91	YES	YES	YES
92	NO	YES	YES
94	YES	YES	YES
95	YES	YES	YES
96	NO	YES	YES
97	NO	YES	YES
98	NO	YES	YES

Notes:

'NO' = CRS discount is not allowed (**report CRS discount as zero**)

'YES' = CRS discount is allowed

DATA ELEMENT: CRS Classification Credit Percentage (Cont'd.)

CRS REPORTING REQUIREMENTS - Effective May 1, 2008: (Cont'd)

Post-FIRM Unnumbered A Zones

OBSTRUCTION TYPE	ELEVATION DIFFERENCE		
	Below the BFE or LFE below HAG (-)	Zero or above the BFE or above HAG (+)	No Elevation (+999)
Blank (Non-elevated buildings only)	NO	YES	YES
10	NO	YES	YES
15	NO	YES	YES
20	NO	YES	YES
24	NO	YES	YES
30	NO	YES	YES
34	NO	YES	YES
40	NO	YES	YES
50	NO	YES	YES
54	NO	YES	YES
60	NO	YES	YES
70	YES	YES	YES
80	NO	YES	YES
90	YES	YES	YES
91	YES	YES	YES
92	NO	YES	YES
94	YES	YES	YES
95	YES	YES	YES
96	NO	YES	YES
97	NO	YES	YES
98	NO	YES	YES

Notes:

- 'NO' = CRS discount is not allowed (report CRS discount as zero)
- 'YES' = CRS discount is allowed

DATA ELEMENT: CRS Classification Credit Percentage (Cont'd.)

CRS REPORTING REQUIREMENTS - Effective May 1, 2008: (Cont'd)

Post-FIRM AO, AH Zones

OBSTRUCTION TYPE	ELEVATION DIFFERENCE		
	Below the BFE or Base Flood Depth (-)	Zero or above the BFE or Base Flood Depth(+)	No Elevation or Rated Using Tentative or Provisional Rates(+999)
Blank (Non-elevated buildings only)	NO	YES	YES
10	NO	YES	YES
15	NO	YES	YES
20	NO	YES	YES
24	NO	YES	YES
30	NO	YES	YES
34	NO	YES	YES
40	NO	YES	YES
50	NO	YES	YES
54	NO	YES	YES
60	NO	YES	YES
70	YES	YES	YES
80	NO	YES	YES
90	YES	YES	YES
91	YES	YES	YES
92	NO	YES	YES
94	YES	YES	YES
95	YES	YES	YES
96	NO	YES	YES
97	NO	YES	YES
98	NO	YES	YES

Notes:

- 'NO' = CRS discount is not allowed (report CRS discount as zero)
- 'YES' = CRS discount is allowed

DATA ELEMENT: CRS Classification Credit Percentage (Cont'd.)

CRS REPORTING REQUIREMENTS - Effective May 1, 2008: (Cont'd.)

Post-FIRM AOB, AHB Zones

OBSTRUCTION TYPE	ELEVATION DIFFERENCE		
	Below the BFE or Base Flood Depth (-)	Zero or above the BFE or Base Flood Depth (+)	No Elevation (+999) (AOB only)
Blank (Non-elevated buildings only)	N/A	YES	YES
10	N/A	YES	YES
15	N/A	YES	YES
20	N/A	YES	YES
24	N/A	YES	YES
30	N/A	YES	YES
34	N/A	YES	YES
40	N/A	YES	YES
50	N/A	YES	YES
54	N/A	YES	YES
60	N/A	YES	YES
70	YES	YES	YES
80	N/A	YES	YES
90	YES	YES	YES
91	YES	YES	YES
92	NO	YES	YES
94	YES	YES	YES
95	YES	YES	YES
96	NO	YES	YES
97	NO	YES	YES
98	NO	YES	YES

Notes:

- 'NO' = CRS discount is not allowed (report CRS discount as zero)
- 'YES' = CRS discount is allowed

DATA ELEMENT: CRS Classification Credit Percentage (Cont'd.)

CRS REPORTING REQUIREMENTS - Effective May 1, 2008: (Cont'd.)

Post-FIRM VE, V01-V30, Unnumbered V Zones

OBSTRUCTION TYPE	ELEVATION DIFFERENCE		
	Below the BFE (-)	Zero or above the BFE (+)	No Elevation Unnumbered V Zone or Rated Using Tentative or Provisional Rates(+999)
Blank (Non-elevated buildings only)	NO	YES	YES
10	NO	YES	YES
15	N/A	N/A	N/A
20	NO	YES	YES
24	NO	YES	YES
30	YES	YES	YES
34	NO	YES	YES
40	NO	YES	YES
50	NO	YES	YES
54	NO	YES	YES
60	NO	YES	YES
70	N/A	N/A	N/A
80	NO	YES	YES
90	YES	YES	YES
91	YES	YES	YES
92	NO	YES	YES
94	YES	YES	YES
95	YES	YES	YES
96	NO	YES	YES
97	NO	YES	YES
98	NO	YES	YES

Notes:

'NO' = CRS discount is not allowed (report CRS discount as zero)
 'YES' = CRS discount is allowed

Obstruction Types 15 and 70 are not applicable to zones VE, V01-V30, and unnumbered V.

DATA ELEMENT: CRS Classification Credit Percentage (Cont'd.)

CRS REPORTING REQUIREMENTS - Effective May 1, 2008: (Cont'd.)

Pre-FIRM AE, A01-A30, Unnumbered A Zones

OBSTRUCTION TYPE	ELEVATION DIFFERENCE		
	Below the BFE -or- BFE or LFE below HAG (-)	Zero or above the BFE -or- BFE or LFE Above HAG(+)	No Elevation (+999)
Blank (Non-elevated buildings only)	YES	YES	YES
10	YES	YES	YES
15	YES	YES	YES
20	YES	YES	YES
24	YES	YES	YES
30	YES	YES	YES
34	YES	YES	YES
40	YES	YES	YES
50	YES	YES	YES
54	YES	YES	YES
60	YES	YES	YES
70	YES	YES	YES
80	YES	YES	YES
90	YES	YES	YES
91	YES	YES	YES
92	YES	YES	YES
94	YES	YES	YES
95	YES	YES	YES
96	YES	YES	YES
97	YES	YES	YES
98	YES	YES	YES

Notes:

- 'NO' = CRS discount is not allowed (report CRS discount as zero)
- 'YES' = CRS discount is allowed

DATA ELEMENT: CRS Classification Credit Percentage (Cont'd.)

CRS REPORTING REQUIREMENTS - Effective May 1, 2008: (Cont'd.)

Pre-FIRM AO, AH Zones

OBSTRUCTION TYPE	ELEVATION DIFFERENCE		
	Below the BFE or Base Flood Depth (-)	Zero or above the BFE or Base Flood Depth(+)	No Elevation (+999)
Blank (Non- elevated buildings only)	YES	YES	YES
10	YES	YES	YES
15	YES	YES	YES
20	YES	YES	YES
24	YES	YES	YES
30	YES	YES	YES
34	YES	YES	YES
40	YES	YES	YES
50	YES	YES	YES
54	YES	YES	YES
60	YES	YES	YES
70	YES	YES	YES
80	YES	YES	YES
90	YES	YES	YES
91	YES	YES	YES
92	YES	YES	YES
94	YES	YES	YES
95	YES	YES	YES
96	YES	YES	YES
97	YES	YES	YES
98	YES	YES	YES

Notes:

- 'NO' = CRS discount is not allowed (report CRS discount as zero)
- 'YES' = CRS discount is allowed

DATA ELEMENT: CRS Classification Credit Percentage (Cont'd.)

CRS REPORTING REQUIREMENTS - Effective May 1, 2008: (Cont'd.)

Pre-FIRM AOB, AHB Zones

OBSTRUCTION TYPE	ELEVATION DIFFERENCE		
	Below the BFE or Base Flood Depth (-)	Zero or above the BFE or Base Flood Depth (+)	No Elevation (+999) AOB only
Blank (Non-elevated buildings only)	YES	YES	YES
10	YES	YES	YES
15	YES	YES	YES
20	YES	YES	YES
24	YES	YES	YES
30	YES	YES	YES
34	YES	YES	YES
40	YES	YES	YES
50	YES	YES	YES
54	YES	YES	YES
60	YES	YES	YES
70	YES	YES	YES
80	YES	YES	YES
90	YES	YES	YES
91	YES	YES	YES
92	YES	YES	YES
94	YES	YES	YES
95	YES	YES	YES
96	YES	YES	YES
97	YES	YES	YES
98	YES	YES	YES

Notes:

- 'NO' = CRS discount is not allowed (report CRS discount as zero)
- 'YES' = CRS discount is allowed

DATA ELEMENT: CRS Classification Credit Percentage (Cont'd.)

CRS REPORTING REQUIREMENTS - Effective May 1, 2008: (Cont'd.)

Pre-FIRM VE, V01-V30, Unnumbered V Zones

OBSTRUCTION TYPE	ELEVATION DIFFERENCE		
	Below the BFE (-)	Zero or above the BFE (+)	No Elevation (+999)
Blank (Non-elevated buildings only)	YES	YES	YES
10	YES	YES	YES
15	N/A	N/A	N/A
20	YES	YES	YES
24	YES	YES	YES
30	YES	YES	YES
34	YES	YES	YES
40	YES	YES	YES
50	YES	YES	YES
54	YES	YES	YES
60	YES	YES	YES
70	N/A	N/A	N/A
80	YES	YES	YES
90	YES	YES	YES
91	YES	YES	YES
92	YES	YES	YES
94	YES	YES	YES
95	YES	YES	YES
96	YES	YES	YES
97	YES	YES	YES
98	YES	YES	YES

Notes:

'NO' = CRS discount is not allowed (report CRS discount as zero)
 'YES' = CRS discount is allowed

Obstruction Types 15 and 70 are not applicable to zones VE, V01-V30, and unnumbered V.

DATA ELEMENT: CRS Classification Credit Percentage (Cont'd.)

CRS REPORTING REQUIREMENTS - Effective May 1, 2008: (Cont'd.)

Pre-FIRM and Post-FIRM B, C, D, X, A99, AR/AR Dual Zones

OBSTRUCTION TYPE	ELEVATION DIFFERENCE		
	Below the BFE (-)	Zero or above the BFE (+)	No Elevation (+999)
Blank (Non-elevated buildings only)	YES	YES	YES
10	YES	YES	YES
15	YES	YES	YES
20	YES	YES	YES
24	YES	YES	YES
30	YES	YES	YES
34	YES	YES	YES
40	YES	YES	YES
50	YES	YES	YES
54	YES	YES	YES
60	YES	YES	YES
70	N/A	N/A	N/A
80	YES	YES	YES
90	YES	YES	YES
91	YES	YES	YES
92	YES	YES	YES
94	YES	YES	YES
95	YES	YES	YES
96	YES	YES	YES
97	YES	YES	YES
98	YES	YES	YES

Notes:

'NO' = CRS discount is not allowed (report CRS discount as zero)
 'YES' = CRS discount is allowed

Obstruction Type 70 is not applicable to B, C, D, X, A99, AR/AR Dual zones.

DATA ELEMENT: Current Map Info - Base Flood Elevation

ALIAS: None

ACRONYM: WYO (PMF) CMI-BASE-FLOOD

FILE: Policy Master (PMF)

DESCRIPTION:

The current map Base Flood Elevation (BFE) for the property.

Note: This data element is not used for rating.

EDIT CRITERIA: Numeric - may be positive or negative

LENGTH: 6 with an implied decimal of one position

DEPENDENCIES: Information is obtained from the Flood Insurance Application.

SYSTEM FUNCTION: Grandfathering information

REPORTING REQUIREMENT: Required

NOTE:

- Policies with original new business dates prior to October 1, 2009, can report 9999.0 in the current BFE.
- If the Grandfathering Type code is '1' or blank, policies will report 9999.0 in the current BFE.
- If the Grandfathering Type code is '2' or '3' and the Post-FIRM construction indicator is 'N' and Current Map Info - Flood Risk Zone is AE, A01-A30, VE, V01-V30, AH, or AR dual zones, the current BFE can be reported with any elevation, including default value 9999.0.
- If the Grandfathering Type code is '2' or '3' and the Post-FIRM construction indicator is 'Y' and Current Map Info - Flood Risk Zone is AE, A01-A30, VE, V01-V30, AH, or AR dual zones, the current BFE cannot be reported with 9999.0.
- If the Grandfathering Type code is '2' or '3', the current BFE can be reported as 9999.0 only if the Current Map Info - Flood Risk Zone is unnumbered V, unnumbered A, AO, AR, A99, B, C, D, or X.
- Preferred Risk, Group Flood, MPPP, Leased Federal Property, Alternative, Provisional, and Tentative policies are not eligible for Grandfathering - must report 9999.0.
- Policies with New/Rollover indicator 'R' or 'Z' can be reported with any Current Map Information - Base Flood Elevation including default value 9999.0 regardless of the original new business date.

DATA ELEMENT: Obstruction Type

ALIAS: None

ACRONYM: WYO (PMF) OBSTRUCTION

FILE: Policy Master (PMF)
Actuarial (APOL)

DESCRIPTION:

This describes the type of obstruction that may be present under an elevated building. An obstruction includes an enclosed area and/or machinery and equipment attached to the building below the lowest elevated floor.

Enclosed Area: An enclosure is that portion of an elevated building below the lowest elevated floor that is either partially or fully shut in by rigid walls.

Certain areas are considered to be free of obstruction if the areas have: (1) insect screening, provided that no additional supports are required for the screening; or (2) wooden or plastic lattice with at least 40 percent of its area open and made of material no thicker than ½ inch; or (3) wooden or plastic slats or shutters with at least 40 percent of their area open and made of material no thicker than 1 inch.

In zones other than V, V1-V30, and VE, unfinished enclosed areas constructed with openings, such as with parallel shear walls, open lattice walls, discontinuous foundation walls, or combination thereof, to facilitate the free movement of water, are not considered to be obstructions.

Machinery and equipment attached to a building below the lowest elevated floor and below the BFE are always considered to be obstructions, whether or not they are enclosed.

In Zones V, V1-V30, and VE, solid breakaway walls, nonbreakaway walls, or finished areas below the lowest elevated floor are always considered to be an obstruction.

NOTE: Elevators are considered to be enclosures/obstructions, with the exception of an elevated building with lattice, slats, or shutters (including louvers) enclosing the elevator which is considered free of obstruction. A building with lattice, slats, or shutters (including louvers) enclosing the elevator will be rated free of obstruction, with the V-zone elevator loading added to the building basic limit.

Subgrade Crawlspace: Buildings with subgrade crawlspaces are eligible for the community's CRS discount provided that they have a letter from a community official certifying that the subgrade crawlspace is built in compliance with the NFIP requirements for crawlspace construction, as outlined on pages 3-5 of **FEMA Technical Bulletin 11-01, Crawlspace Construction for Buildings Located in Special Flood Hazard Areas**. In addition to meeting the NFIP requirements applicable to all crawlspace construction in Special Flood Hazard Areas (SFHAs), buildings with subgrade crawlspaces must also meet special requirements for subgrade crawlspaces. These additional requirements are as follows:

DATA ELEMENT: Obstruction Type (Cont'd.)

DESCRIPTION: (Cont'd.)

- The interior grade of a crawlspace below the BFE must not be more than 2 feet below the lowest adjacent exterior grade (LAG).
- The height of the below-grade crawlspace, measured from the interior grade of the crawlspace to the top of the crawlspace foundation wall, must not exceed 4 feet at any point.
- There must be an adequate drainage system that removes floodwaters from the interior area of the crawlspace.
- The velocity of flood waters at the site should not exceed 5 feet per second for any crawlspace.

The full text of the NFIP requirements for subgrade crawlspace construction can be found in FEMA Technical Bulletin 11-01, which is available online at <http://www.fema.gov/pdf/fima/tb1101.pdf>.

EDIT CRITERIA: Number, Alphanumeric, Acceptable Values:

- 10 - Free of obstruction (See NOTE)
- 15 - With obstruction: enclosure/crawlspace with proper openings not used for rating (not applicable in V Zones)
- 20 - With obstruction: less than 300 sq. ft. with breakaway walls, but no machinery or equipment attached to building below lowest elevated floor, or the elevation of the machinery or equipment is at or above the Base Flood Elevation
- 24 - With obstruction: less than 300 sq. ft. with breakaway walls or finished enclosure and with machinery or equipment attached to building below lowest elevated floor. The elevation of the machinery or equipment is below the Base Flood Elevation.
- 30 - With obstruction: 300 sq. ft. or more with breakaway walls, but no machinery or equipment attached to building below the Base Flood Elevation
- 34 - With obstruction: 300 sq. ft. or more with breakaway walls or finished enclosure and with machinery or equipment attached to building below the Base Flood Elevation

DATA ELEMENT: Obstruction Type (Cont'd.)

EDIT CRITERIA: (Cont'd.)

- 40 - With obstruction: no walls, but the elevation of machinery or equipment attached to building is below Base Flood Elevation
NOTE: Use Obstruction Type "10" and Without Obstruction Rate Table if the elevation of machinery or equipment is at or above the Base Flood Elevation.
- 50 - With obstruction: nonbreakaway walls/crawlspace or finished enclosure with no machinery or equipment attached to building below lowest elevated floor
- 54 - With obstruction: nonbreakaway walls/crawlspace or finished enclosure with machinery or equipment attached to building below lowest elevated floor
- 60 - With obstruction
NOTE: Crawlspace without proper openings for Pre-FIRM construction without elevations may use Obstruction Type '60' when insufficient information exists to determine a more specific obstruction type.
- 70 - With Certification subgrade crawlspace (AE, A01-A30, unnumbered A, AO, AH, AOB, AHB zones) - **See Note below**
- 80 - Without Certification subgrade crawlspace (all zones) - **See Note below**
- 90 - With Enclosure: Elevated buildings with elevator below the BFE in A zones. No other enclosure below the BFE. CRS discount is allowed.
- 91 - Free of Obstruction: Elevated buildings with lattice, slats, or shutters (including louvers) enclosing the elevator below the BFE in V zones. No other obstruction or machinery and equipment (M&E) servicing the building located below the BFE. The building will be rated free of obstruction with the V zone elevator loading added to the building basic limit. CRS discount is allowed.
- 92 - With Enclosure: Elevated buildings with elevator below the BFE in A zones. Enclosure below the BFE has no proper

DATA ELEMENT: Obstruction Type (Cont'd.)

EDIT CRITERIA: (Cont'd.)

openings, is finished, or is used for other than parking, building access, or storage.

- 94 - With Obstruction: Elevated buildings with elevator below the BFE in V zones. No other obstruction or machinery and equipment (M&E) servicing the building located below the BFE. CRS discount is allowed.
- 95 - With Obstruction: Elevated buildings with elevator below the BFE in V zones. Breakaway wall obstruction is unfinished and elevator and obstruction are located below the BFE but no machinery and equipment (M&E) servicing the building is located below the BFE. CRS discount is allowed.
- 96 - With Obstruction: Elevated buildings with elevator below the BFE in V zones. Breakaway wall obstruction is finished or is used for other than parking, building access, or storage.
- 97 - With Obstruction: Elevated buildings with elevator below the BFE in V zones. No other obstruction, but has M&E servicing the building located below the BFE.
- 98 - With Obstruction: Elevated buildings with elevator below the BFE in V zones. Breakaway walls obstruction and M&E servicing the building are located below the BFE.

LENGTH: 2

DEPENDENCIES: Information is obtained from the Flood Insurance Application.

SYSTEM FUNCTION: Rating Element

REPORTING REQUIREMENT: Required in SFHAs; Optional in non-SFHAs

NOTE:

- If the Elevated Building Indicator is 'N' (not elevated), then:
 1. Obstruction Type '10' cannot be reported on policies with Original New Business dates on or after October

DATA ELEMENT: Obstruction Type (Cont'd.)

EDIT CRITERIA: (Cont'd.)

- 1, 2001. For policies with Original New Business dates prior to October 1, 2001 (regardless of the policy effective date), obstruction type '10' is allowed.
 2. Obstruction Type reported as **blank** is allowed for any policy effective date, regardless of the Original New Business date.
 3. Obstruction Types '70' or '80' are allowed on policies with effective dates on or after May 1, 2008, regardless of the Original New Business date.
 4. Obstruction Types other than 10, 70, 80, or blank will not be allowed for non-elevated buildings.
- Policies reported with obstruction types '90', '94', '95', '97', or '98' --
Basement/Enclosure/Crawlspace/Subgrade Crawlspace Indicator must be '2'.
 - Policies reported with obstruction type '92' --
Basement/Enclosure/Crawlspace/Subgrade Crawlspace Indicator must be '1' or '2'.
 - Policies reported with obstruction type '96' --
Basement/Enclosure/Crawlspace/Subgrade Crawlspace Indicator must be '1'.
 - Policies reported with obstruction type '91' -
Basement/Enclosure/Crawlspace/Subgrade Crawlspace Indicator must be '0'.
 - Clarification of obstruction types '70' (with letter of compliance) and '80' (without letter of compliance) in relation to the optional Post-FIRM rating of Pre-FIRM buildings with subgrade crawlspaces in Zones A, AE, A1-A30, AO, AH and D:
 1. Pre-FIRM buildings usually will not have a letter of compliance (as indicated by code '70'), but may meet the proper openings definition and, therefore, be eligible for a lower rate. In such cases, use obstruction code '80' (without letter of compliance), but apply the proper openings credit.
 2. CRS discounts always apply to Pre-FIRM buildings, even when the lowest floor elevation is below the Base Flood Elevation (BFE). This means that Pre-FIRM policies rated Post-FIRM (elevation rated) with LFE more than 1 foot below the BFE (such as subgrade crawlspace) will receive the CRS discount.
 3. Post-FIRM buildings using obstruction type '80', with an elevation difference of 1 foot or more below the BFE, are ineligible for the CRS discount, whether rated with or without proper openings.

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OBSTRUCTION TYPE

<u>DESCRIPTION</u>	<u>CODE</u>
Free of obstruction	10
With obstruction: enclosure/crawlspace with proper openings not used for rating (not applicable in V zones)	15
With obstruction: less than 300 sq. ft. with breakaway walls, but no machinery or equipment attached to building below lowest elevated floor, or elevation of machinery/equipment is at or above Base Flood Elevation	20
With obstruction: less than 300 sq. ft. with breakaway walls or finished enclosure and with machinery or equipment attached to building below lowest elevated floor, and elevation of machinery/equipment is below Base Flood Elevation	24
With obstruction: 300 sq. ft. or more with breakaway walls, but no machinery or equipment attached to building below the Base Flood Elevation	30
With obstruction: 300 sq. ft. or more with breakaway walls or finished enclosure and with machinery or equipment attached to building below the Base Flood Elevation	34
With obstruction: no walls, but the elevation of machinery or equipment attached to building is below Base Flood Elevation (NOTE: Use Obstruction Type "10" and Without Obstruction Rate Table if the elevation of machinery/equipment is at or above Base Flood Elevation.)	40
With obstruction: nonbreakaway walls/crawlspace or finished enclosure with no machinery or equipment attached to building below lowest elevated floor	50
With obstruction: nonbreakaway walls/crawlspace or finished enclosure with machinery or equipment attached to building below lowest elevated floor	54
With obstruction	60
With Certification subgrade crawlspace (AE, A01-A30, unnumbered A, AO, AH, AOB, AHB zones)	70
Without Certification subgrade crawlspace (all zones)	80
With Enclosure: Elevated buildings with elevator below the BFE in A zones. No other enclosure below the BFE.	90
Free of Obstruction: Elevated buildings with lattice, slats, or shutters (including louvers) enclosing the elevator below the BFE in V zones. No other obstruction or machinery and equipment (M&E) servicing the building located below the BFE. The building will be rated free of obstruction with the V zone elevator loading added to the building basic limit.	91

With Enclosure: Elevated buildings with elevator below the BFE in A zones. Enclosure below the BFE has no proper openings, is finished, or is used for other than parking, building access, or storage.	92
With Obstruction: Elevated buildings with elevator below the BFE in V zones. No other obstruction or machinery and equipment (M&E) servicing the building located below the BFE.	94
With Obstruction: Elevated buildings with elevator below the BFE in V zones. Breakaway wall obstruction is unfinished and elevator and obstruction are located below the BFE, but no machinery and equipment (M&E) servicing the building is located below the BFE.	95
With Obstruction: Elevated buildings with elevator below the BFE in V zones. Breakaway wall obstruction is finished or is used for other than parking, building access, or storage.	96
With Obstruction: Elevated buildings with elevator below the BFE in V zones. No other obstruction, but has M&E servicing the building located below the BFE.	97
With Obstruction: Elevated buildings with elevator below the BFE in V zones. Breakaway walls obstruction and M&E servicing the building are located below the BFE.	98

OCCUPANCY TYPE

<u>DESCRIPTION</u>	<u>CODE</u>
Single-Family	1
Two- to Four-Family	2
Other Residential	3
Nonresidential	4

insurer with proof of a satisfactory result on the building inspection.

- The insurer must send a reminder notice to the policyholder (already notified of the need for an inspection) with the renewal notice at least 45 days before the policy expires.
- The policyholder must request an inspection from the community official.
- Upon completion of the inspection, the policyholder will receive an inspection report (Exhibit G-3) from the community official. The policyholder must submit the inspection report by the end of the grace period for policy renewal (30 days after date of expiration).
- The B&SA must be notified in writing (by mail, fax, or e-mail) of the dates the insured was mailed these notifications.

5. Underwriting

a. Introduction

- When the community official's inspection report is received from the policyholder, the insurer's underwriting staff will review the information provided on the inspection report and re-rate the policy as appropriate.
- The insurer will notify the B&SA of the receipt of the inspection report, by mail, fax, or e-mail. The correspondence must contain the following:
 1. Policy number
 2. Name of policyholder
 3. Property address
 4. Date the policyholder was sent by letter the 6-month notice that an inspection was required as a condition of renewing the policy
 5. Date the insurer received the inspection report (a copy of the report must be provided to the B&SA)
 6. Underwriting action taken.
- If the policyholder does not obtain and submit a community inspection report as part of the renewal process, the insurer will not renew the policy.

County of Monroe

Growth Management Division

Suite 300
2798 Overseas Highway
Marathon, Florida 33050
Voice: (305) 289 2518
Fax: (305) 289-2515



Board of County Commissioners

Mayor George Neugent, Dist. 2
Mayor ProTem Nora Williams, Dist. 4
Commissioner Sonny McCoy, Dist. 3
Commissioner Murray Nelson, Dist. 5
Commissioner Dixie Spehar, Dist. 1

COMMUNITY INSPECTION REPORT

LEGAL DESCRIPTION AND PARCEL ID #:

NAME:

INSPECTION DATE: _____

ADDRESS:

INSURANCE COMPANY NAME:

POLICY #:

FIRM ZONE:

This is to certify that the above referenced property has been inspected for compliance with the Monroe County Floodplain Management Ordinance Division 6, Section 9.5-315, 9.5-316 and 9.5-317.

BUILDING OCCUPANCY: 1 to 4 family Other Residential (5 or more family) Non-residential

NUMBER OF FLOORS, INCLUDING ENCLOSURE _____

METHOD OF ELEVATION: (circle one): Piers, posts, piles, solid perimeter walls, columns, or other-specify _____.

IS THE ENCLOSED AREA USED FOR OTHER THAN PARKING, BUILDING ACCESS OR STORAGE? YES NO

IF YES, DESCRIBE: _____

DOES THE AREA BELOW THE ELEVATED FLOOR CONTAIN MACHINERY AND EQUIPMENT? YES NO

INDICATE THE NUMBER AND TYPE (circle one): furnace; heat pump; hot water heater; oil tank; elevator equipment; air conditioner; washer; dryer; food freezer; other equipment or machinery serving the building (specify): _____

SIZE OF ENCLOSED AREA: _____ SQUARE FEET

IS THE AREA BELOW THE ELEVATED FLOOR ENCLOSED USING:
BREAKAWAY WALLS _____ SOLID WOOD FRAME WALLS _____ MASONRY _____ OTHER (explain)

IS ENCLOSED AREA CONSTRUCTED WITH COMPLIANT OPENINGS (excluding doors and windows) TO ALLOW THE PASSAGE OF FLOODWATERS? YES NO

IS ENCLOSED AREA BUILT WITH MATERIALS RESISTANT TO FLOOD DAMAGES? YES NO

DOES THE ENCLOSED AREA HAVE MORE THAN 20 LINEAR FEET OF FINISHED WALLS, PANELING, ETC.? YES NO

INSPECTION PERFORMED BY: _____

EXHIBIT G-3. Sample Community Inspection Reports, 1 of 2