



**FEMA**

W-04052

August 17, 2004

**MEMORANDUM FOR:** Write Your Own (WYO) Principal Coordinators and  
NFIP Servicing Agent

**FROM:** Joyce A. King  
Claims and Underwriting Director  
NFIP Bureau and Statistical Agent

**SUBJECT:** Adjuster Briefing – Hurricane Charley, Florida

The Federal Emergency Management Agency will conduct an Adjuster Briefing in Fort Myers, Florida, on Thursday, August 19, 2004, in response to Hurricane Charley.

The briefing will address the Standard Flood Insurance Policies, prior losses, Increased Cost of Compliance, substantial damage, access into the affected area(s), combined losses (Single Adjuster Program), and any other regional issues that may be encountered in handling claims resulting from the recent flooding.

The meeting location, date, and time are as follows:

Radisson Inn  
12635 South Cleveland Ave.  
Fort Myers, FL 33907

August 19, 2004  
9:00 a.m. – 12:00 noon

We ask for your full support and attendance at this briefing.

cc: Vendors, IBHS, and Government Technical Representative  
Required Routing: Claims and Underwriting